

# ASSOCIATE PROJECT MANAGER

## LEVEL 4

 18 MONTH PROGRAMME

**Gain the skills to manage project work and teams for business**

### Introduction to the course

The Level 4 Associate Project Manager apprenticeship is aimed at those involved in all levels of project management, enabling them to work effectively and efficiently to ensure their organisation operates successfully.

The course will explore different organisational structures, responsibilities and stakeholders and demonstrate the importance of project management planning and project communication plans.

In addition to more traditional leadership skills, learners will manage projects in line with wider business issues and benefits management, to ensure the most effective use of time and resources.

### Learner outcomes

Learners will progress through a series of modules covering core skills in the project planning process. They will work through the project definition, concept and development phase before looking at the project handover.

Learners will also learn about budget management and cost control and to consolidate plans to support over all management objectives.

### Assessment

During the course learners will gain the knowledge and experience to achieve an IPMA Level D qualification or APM project management qualification. Thereafter, a work-based project and End-Point Assessment presentation. Learners must achieve Level 2 English and Mathematics before completing the programme.

### A good fit for

New or existing staff in roles such in Junior or Assistant Project Management.

### Future job roles

The opportunities are huge as projects can be large or small and delivered across diverse industry sectors.

### What's next?

On completion, learners will be eligible to register for Associate Membership of the Project Management Association (APM).

Learners could also progress to a management qualification such as Operations Manager, Level 5.



### Course overview



**START DATE**  
Flexible



**LEVEL**  
4



**DURATION**  
18 months



**DELIVERY**  
Blended



**ASSESSMENT**  
On-programme and End-Point Assessment



**QUALIFICATION**  
Apprenticeship including Associate Project Manager Level 4/IPMA at Level D



**ENTRY REQUIREMENTS**  
None

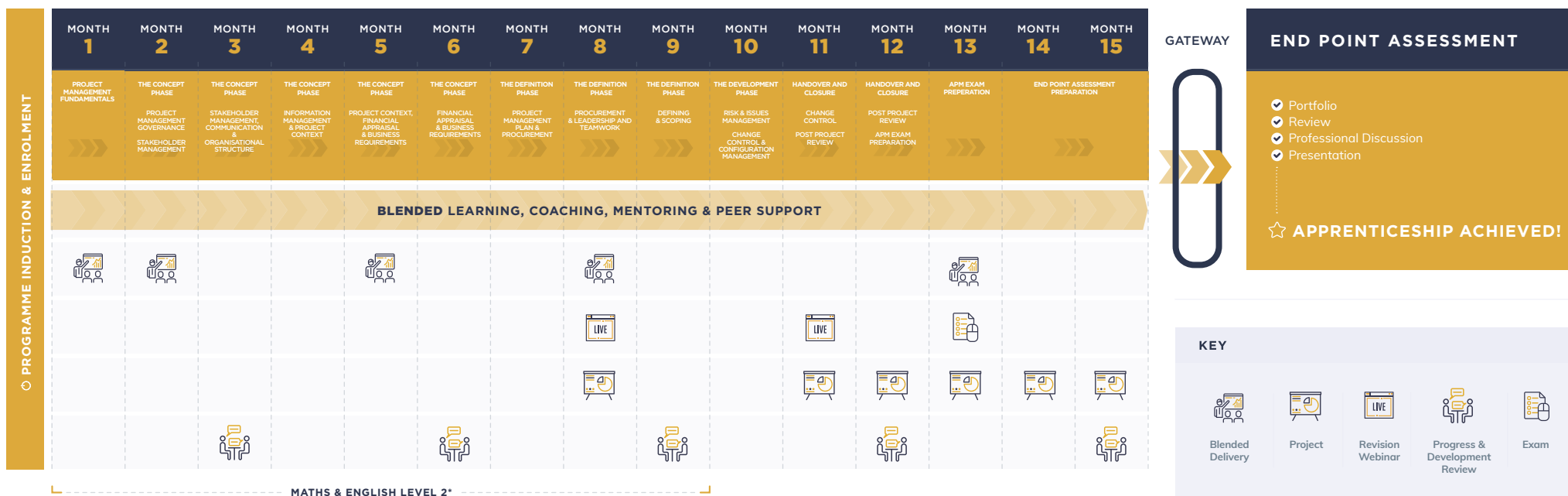
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 18 MONTH PROGRAMME

This qualification links the theory of project management for a number of different methodologies to the skills and behaviours a project manager should display.



## BLENDED DELIVERY MODEL



● **ADDITIONAL SUPPORT** Additional support for the apprenticeship programme will be provided where the learner or trainer has identified this is required. Additional support will be tailored to learner needs.

\* Maths and English functional skills may be included in your apprenticeship programme depending on the programme requirements and your prior attainment level.